

**Minutes
Windsor Town Council Meeting
Town Hall
June 9, 2009**

The Windsor Town Council met in regular session on June 9, 2009 at 7:00 p.m. in the Council Chamber of the Windsor Town Hall, Windsor, Virginia. Mayor Marvin A. Crocker, Jr. was present, and he called the meeting to order. He welcomed those who were present. He asked for anyone with cell phones to please turn them off. He asked the Clerk to call the roll. Robin Hewett, Town Clerk, recorded the minutes. John L. Rowe, Jr., Interim Town Manager, Police Chief Robert Porti, Michael Stallings, Assistant Town Manager/Planning and Zoning Administrator, and Joshua Pretlow, Jr., Town Attorney were present.

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| Council members present: | Wesley F. Garriss J. Clinton Bryant William L. Jones Durwood V. Scott Greg Willis Carita J. Richardson |
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Mayor Crocker asked Councilman Scott to give the invocation and he did. Mayor Crocker said the first item on the agenda is a public hearing.

Public Hearing

Mayor Crocker said the public hearing is to consider the application of Holland Meadows, Inc. for a conditional rezoning from Conditional R1 to Conditional R1MHP for the purpose of the erection of single family residential dwellings at Shiloh Drive on 51.9 acres, located in the Town of Windsor, Virginia, designated as Tax Map Parcel 54-01-097, pursuant to the provisions of Section 160-29 of the Land Development Ordinance of the Town of Windsor, Virginia. He asked the Town Attorney if the Town had properly advertised the public hearing. Mr. Pretlow said the public hearing was properly advertised.

Mayor Crocker asked Mr. Stallings to give an overview of the rezoning application.

Mr. Stallings reminded Council that it had held a public hearing on the Holland Meadows conditional rezoning application at its April 14, 2009 meeting. He said at that meeting, Council referred the application back to Planning Commission for the Commission's further review and consideration. He said Planning Commission held its second public hearing on the application at its May 27, 2009 meeting. Mr. Stallings said at the meeting Planning Commission voted unanimously to recommend to Council for its approval of the application. He said

since Council last saw the application in April the applicant has made some changes to the proffers which are summarized as follows:

- Changed the Dump truck and town shop proffer to the construction of a police station by the applicant
- Added the "Holland Meadows Standard Features" to the proffers
- Added a Town Representative to the subdivision's Architectural Review Committee
- Added that ten percent of all homes will have a front facade other than vinyl

Mr. Stallings said he has included a copy of the staff report, rezoning application, updated proffers, and site plan in the Council agenda packet. He said if Council has any questions, then he will answer them at this time. He said that in order for the proffer changes to stand out better in the proffer document, the applicant has highlighted all the proffer changes in yellow.

Mr. Rowe said if Council looks at the application in two parts the first part, which is the first 85 lots, the applicant has not changed the financial proffers. He said for the additional 20 lots, the developer has met the expectations of the County's desire for proffers.

Councilman Scott said at this time he would like to abstain from voting on this issue due to potential conflict of interest on his part. Mr. Pretlow said Councilman Scott discussed this matter with him earlier, and Mr. Pretlow said he believes he does have a conflict of interest. He said he suggests that Councilman Scott leave the Council table, and that he have a seat in the audience at this time.

Council had a brief discussion on the proffer changes concerning the police station and the cash proffers the applicant is offering to the County.

Mayor Crocker opened the public hearing. He asked for any persons wishing to speak in favor of the application to come forward at this time.

Bill Blankenship, 321 Great Bridge Blvd., Chesapeake, Virginia said he is one of the developers with Holland Meadows. He discussed with a PowerPoint presentation the type of sign that would be on Shiloh Drive at the entrance for the subdivision. He also had pictures of homes they have built in other subdivisions, which will be similar to what they plan to build in Holland Meadows. He said there would be three different styles and three different elevations which would be nine different looks throughout the subdivision. He also discussed the

materials used in building the homes. Mr. Blankenship briefly reviewed the "Standard Features List" with Council.

Whitney Saunders, attorney representing the applicant (the subdivision developer), said he will review the proffer changes with Council. He said the first change is the number of lots in the subdivision changes from 119 in the first application to 105 lots. He reviewed the cash and in kind proffers of the original 85 lots as well as the additional 20 lots with Council. He said each home would have a minimum of 1600 square feet of heated living space. He said a representative from the Town would be appointed by the developer to serve on the Architectural Review Committee as a non-voting member. Mr. Saunders said the right turn lane would be installed prior to the issuance of the first certificate of occupancy for the subdivision. He said brick skirting has been added for all homes in the subdivision. He briefly reviewed the architectural aesthetics of the subdivision. He informed Council of other paperwork he had which would specify which of the in kind project would come first if that is something Council was interested in. Mr. Pretlow advised Council that he would leave the language as is and any negotiation needed on the projects could be done at a later time if necessary. Council had no problem leaving the proffers stated as presented.

Mayor Crocker asked for any persons in opposition of the rezoning application to come forward at this time.

Macon Edwards, 16 Virginia Avenue, said he needs some clarification. He did not understand the cash proffers being offered for the County. He said he did not understand why the applicant did not offer \$9,641 for all 105 homes in the subdivision. He said he does not understand doing the sidewalks verses the police station. He said before building a police station, Council needs to look at installing sidewalks for the additional residents within the new subdivision. He said Church Street and Shiloh Drive are dangerous streets for walking and riding bicycles. He said there should not be one project prioritized over another.

Kim Gore, 11131 Old Suffolk Road, said 105 homes are a lot of homes for a small town. She said she is concerned with the police officers being able to handle the increase. She asked if there was enough police power to cover the additional homes, because there would be more service calls for the police department.

Scott Butler, 11138 Old Suffolk Road, said he is concerned with the stoplight traffic and the timing of the stoplight at the six-way intersection. He said it is already a busy intersection without the additional homes and residents. He said he is concerned with the traffic and the buses coming from the high school.

Mr. Rowe briefly discussed the preliminary master plan for the municipal building and post office. He discussed the enhancements of increasing the post office parking and layout of the municipal building parking lot. He said the tenant of the

Saunders house will be moving out soon. He said he will be recommending to Council to demolish the house due to structural issues with the home.

Council and staff further discussed the proffers and the concerns that were brought to Council by the residents during the public hearing. After the discussion, Mayor Crocker closed the public hearing.

After further discussion, Councilman Garris made a motion to approve the rezoning application as presented. Councilwoman Richardson seconded, and Council passed the motion four to one as recorded on the attached chart as motion #1.

Councilman Scott returned to his seat at the Council table.

Delegations, Public Comments, and Citizens Concerns

Scott Butler, 11138 Old Suffolk Road, said he is concerned with the water line extension through his neighborhood. He said he has a declaration of covenants and restrictions on the deed for his property. He said in the deed restrictions it states that his water will be provided by the developer. He said he does not have a problem with having town water, but his concern is not paying or having water through his current company whether that is considered a breach of contract. He said he would like an answer to this issue.

Kim Gore, 11131 Old Suffolk Road, said she is a single mother, and she cannot afford to have two water bills. She said she is already double taxed being within the town limits. She asked if Council would consider holding off on the water extension or possibly not doing the project at all. She said her neighborhood already has water.

Macon Edwards, 16 Virginia Avenue, said he is not in favor of having a police station located on Church Street. He said the police station needs to be on Route 460 where the officers can get out easily. He said he was concerned about demolishing the Saunders house. He said he does not believe it would take \$30,000 to update the home for someone to be able to live there. He said the Town needs the rent money and this should be considered before demolishing the home. Mr. Edwards said his other concern is employee bonuses. He said maybe the budget needs to be reviewed to see if there is money for this type of thing. He said he is also concerned about the water rate being increased. He said the rates were increased last year and Council is considering raising the rates again this year. He said a lot of residents are not going to be able to afford the increase. He said Council needs to look at reasonable increases, and it should not keep jumping the increase as much as it has in the past two years.

Consent Agenda

Mayor Crocker asked for approval of the consent agenda, which included the minutes of the May 12, 2009 Council meeting, minutes of the May 26, 2009 Called Council meeting, and the Treasurer's reports. Councilwoman Richardson made a motion to approve the consent agenda. Councilman Scott seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

Interim Town Manager's Report

4th of July Celebration Fireworks Display Permit

Mr. Rowe said Section 73-10 of the Windsor Town Code provides a process for the Town to issue a permit for fireworks display. He said the Town has an application from the County's Department of Parks and Recreation. He said the department has applied for a fireworks display permit, because it is sponsoring the fireworks display in Windsor. He said he has provided Council with a resolution that, if adopted, will grant that permit to the County's Department of Parks and Recreation. He said staff has examined the application and find it to be in order and meets all necessary requirements. Mr. Rowe said that he recommends that Council adopt the resolution. He also recommended having the Clerk read the resolution title.

Council had a question regarding the site in which the fireworks would be displayed. There was a question as to whether it is the softball field or the football practice field. Mr. Rowe said he would clarify this with the Department of Parks and Recreation. Mayor Crocker asked the Clerk to read the title of the resolution. The Clerk read the title as follows: *"A Resolution Issuing a Fireworks Display Permit to the Isle of Wight County Department of Parks and Recreation to Conduct a 4th of July Fireworks Display in the Town of Windsor, Virginia"*.

Vice-Mayor Jones made a motion to adopt the resolution entitled "A Resolution Issuing a Fireworks Display Permit to the Isle of Wight County Department of Parks and Recreation to Conduct a 4th of July Fireworks Display in the Town of Windsor, Virginia". Councilman Bryant seconded, and Council passed the motion unanimously as recorded on the attached chart as motion #3.

Mr. Pretlow said the certificate of insurance needed to have the Town as an insured. Mr. Rowe said he would take care of that matter.

Employee Bonuses for Fiscal Year 2008-2009

Mr. Rowe said during the May 12, 2009 Council meeting Councilman Bryant asked that staff find a way to provide some additional compensation for the great work of the employees. He said Council asked him to come up with a possible

way to do this. Mr. Rowe said a bonus was suggested because the Town would not pay any fringe benefits on a bonus. He said he recommends that Council approve the Town giving each of the eleven employees a one-time bonus of \$1,000 for the current fiscal year, 2008-2009. He said the employees work as a team to accomplish the goals and objectives of the Town. He said if we were a sports team, then one could say that we "won the game and ran up the score". Mr. Rowe said the funds for the bonuses would come from the following line items: Municipal Building & Property Maintenance \$7,000 and Engineering/Consulting/Temporary Services \$4,000.

Council discussed the pros and cons of providing the employees with a bonus for the current fiscal year. Councilwoman Richardson suggested an amount of \$600 instead of \$1,000.

After discussion, Councilman Bryant made a motion to approve a one-time bonus of \$600 net for each employee, payable during the month of June 2009, in recognition of the outstanding work provided to the town during the 2008-09 fiscal year. Councilman Willis seconded, and Council passed the motion four to two as recorded on the attached chart as motion #4.

Demolition of the Structures at 11 Church Street

Mr. Rowe said the tenant is moving out of the house. He said Council has a copy of the report prepared by Architect Russell J. Parrish, AIA dated December 3, 2008. He said Mr. Parrish states in the report that the Saunders House is in very bad shape, and it is in need of significant repairs. He said that he recommends Council approve the demolition of the house. He said as a local government entity, the Town should be the gold standard in everything that it does. He said if the Town is going to be a landlord and rent a structure, then Town should make sure that the structure meets the minimum housing code. He said this structure does not meet that code. He said it has an unsafe garage, unsafe foundation, and an unsafe carport. Mr. Rowe said there is mold growing in the foundation of the structure. He said in order for the house to be brought up to code it will take an expenditure of at least \$30,000 to make the repairs. He said there is an underground oil tank located on the property which is an environmental liability.

Vice-Mayor Jones made a motion to table the matter until the July Council meeting. Councilwoman Richardson seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #5.

Vice-Mayor Jones said the reason he is tabling this issue, is there is at least one resident in Windsor that does demolition, and he does not see his name listed with the other proposals that the Town Manager received. He said there may be a possibility of getting a better bid on the demolition cost. Councilwoman Richardson said she would like to go inside the house to see what the problems

are. Councilwoman Richardson and Vice-Mayor Jones said they would like to have a work session to discuss this issue further, as well as other issues.

Mr. Rowe said he took proposals on the project and did not take formal bids. He said if it is the pleasure of Council, he will place a formal bid on demolishing the house. Vice-Mayor Jones said he would like to have other bids to review by the next Council meeting. It was Council's consensus to do so.

Mr. Rowe said his recommendation to Council is not tied to the need for a new police station. He said a vacant structure deteriorates quickly and becomes blight for the town. He said Council has a responsibility to the community to keep the town-owned buildings safe and good condition. He said if Council does not want to demolish the house, then that is fine, but Council does have an obligation to make the property safe and keep others out. He said he appreciates Council's concern for getting additional bids and wanting to inspect the house, and both can be done.

Councilman Scott said before he can be in favor of demolishing the house, he would like to look at other options. He said Council needs to try to keep from spending money at this time. He said Council needs to make sure that when it makes the decision on the property that it is making the right decision, and that it has reviewed all options.

Discussion of Articles Five and Six of the Proposed New Charter

Mr. Rowe said he has included in Council's agenda packet Articles Five and Six of the Proposed New Charter for Council's discussion. He said Vice-Mayor Jones asked to carry this item over to the June meeting due to time constraints at the May Council meeting. He said it is on the agenda for Council's discussion. Mr. Rowe said Article Five deals with departments and Article six deals with financial procedures.

Councilman Willis said he feels these sections are cut and dry.

Calendar of Events

Mr. Rowe said that Council has the calendar of events for June and July 2009. He said if Council has any questions regarding the calendar, then he could answer them at this time.

Adoption of the Five-year Capital Improvements Program and 2009-2010 Operating Budget

Mr. Rowe said in order for Council to adopt the Five-year Capital Improvements Program (CIP) for fiscal years 2009-2010 through 2013-2014 and the proposed 2009-2010 Operating Budget, Council should consider the adoption the two

resolutions and two ordinances to implement the CIP and the 2009-2010 that are in the Council agenda package for this meeting. He said these are the same ordinances and resolutions that are behind the last tab of the budget proposal document. He said he recommends that Council take each one in the order they are listed in the Council agenda memorandum. He said it is structured so that individual Council members can vote one way on one and a different way on another if necessary. Mr. Rowe said each document stands alone. He said it is his recommendation that Council have the Clerk read the title of each of the ordinances and resolutions and then take action on that particular item.

Mayor Crocker asked the Clerk to read the title of the first resolution. The Clerk read the title as follows: *"A Resolution Approving and Adopting the Five-Year Capital Improvements Plan (CIP) for the Period Covered by Fiscal Years 2009-2010 through 2013-2014"*.

Councilman Willis made a motion to adopt the resolution entitled "A Resolution Approving and Adopting the Five-Year Capital Improvements Plan (CIP) for the Period Covered by Fiscal Years 2009-2010 through 2013-2014. Councilman Garris seconded the motion.

Councilwoman Richardson said she feels like this is the time that Council needs to ask Mr. Pretlow his opinion on the deed restriction Mr. Butler mentioned earlier in the meeting. Mr. Pretlow said he made a note to research this document further, but he would give an opinion without having read the entire document. He said the town's mandatory water ordinance for the State of Virginia authorizes towns to have overrides on privately made restrictions due to health and safety issues. He said mandatory connections are there, if residents elect not to do it they still have to pay the hookup fee and pay the minimum water bill. He said the Creasons are not the developers; they are merely the owners of the water system in that area. He said this issue should not affect Council's decision on the CIP. He said the practical question is if Council decides not to run the water line extension, then Council would not be able to get the Rural Development loan at a low interest rate. He said Council would have to find \$600,000 or more in local revenue to finance the other projects within the Rural Development loan.

Councilman Scott asked if the Rural Development loan could be restructured to take out the water line extension of the project if Council decided not to do that part of the project. Mr. Rowe said that this has been brought up before, but Council has not directed him to go back to Rural Development to discuss restructure of the loan. He said he does not know if they will do that or not. He said if Council wants him to do this he will certainly ask Rural Development. He said all of Council's actions to date is to move towards closure.

Council and staff continued the discussion of the Rural Development loan. Council also discussed the matter of not being able to fully fund depreciation in

the water fund. There was also a discussion among Council regarding lending money from the general fund to the water fund to help with funding depreciation.

After discussion, Mayor Crocker called for the question on the motion made and seconded to adopt the resolution entitled "A Resolution Approving and Adopting the Five-Year Capital Improvements Plan (CIP) for the Period Covered by Fiscal Years 2009-2010 through 2013-2014". Council passed the motion four to three as recorded on the attached chart as motion #6.

Mayor Crocker asked the Clerk to read the title of the next resolution. The Clerk read the title as follows: *"A Resolution Approving and Adopting the Fiscal Year 2009-2010 Operating Budget for the Town of Windsor, Virginia and Appropriating the Requisite Funds for Said Budget"*.

Councilman Garriss made a motion to adopt the resolution entitled "A Resolution Approving and Adopting the Fiscal Year 2009-2010 Operating Budget for the Town of Windsor, Virginia and Appropriating the Requisite Funds for Said Budget". Councilman Bryant seconded, and Council passed the motion four to three as recorded on the attached chart as motion #7.

Mayor Crocker asked the Clerk to read the title of the ordinance. The Clerk read the ordinance title as follows: *"An Ordinance Imposing and Levying Taxes Within the Town of Windsor, Virginia Upon Real Property, Upon Public Service Corporation, Upon Personal Property, Upon Machinery and Tools, and Upon Mobile Homes for the Calendar Year Beginning January 1, 2009 and Ending December 31, 2009"*.

Councilwoman Richardson made a motion to adopt the ordinance entitled: An Ordinance Imposing and Levying Taxes Within the Town of Windsor, Virginia Upon Real Property, Upon Public Service Corporation, Upon Personal Property, Upon Machinery and Tools, and Upon Mobile Homes for the Calendar Year Beginning January 1, 2009, and Ending December 31, 2009. Councilman Garriss seconded, and Council passed the motion unanimously as recorded on the attached chart as motion #8.

Mayor Crocker asked the Clerk to read the title of second ordinance. The Clerk read the title of the ordinance as follows: *"An Ordinance Establishing the Water Rate Schedule for the Water System Owned and Operated by the Town of Windsor, Virginia"*.

Vice-Mayor Jones made a motion to adopt the ordinance entitled "An Ordinance Establishing the Water Rate Schedule for the Water System Owned and Operated by the Town of Windsor, Virginia". Councilman Garriss seconded, and Council passed the motion four to three as recorded on the attached chart as motion #9.

Mayor Crocker thanked Mr. Rowe and staff for the diligent work on the new budget by making it easier to read and understand. Mr. Rowe said the budget preparation has been a team effort both internally and externally.

Budget Transfer – Police Budget

Mr. Rowe said this is a budget transfer in the police department. He said the motion would be to approve the transfers from accounts within the police department to other accounts within the police department. He said that he recommends that Council approve the motion for the budget transfers.

Councilman Garris made a motion to approve the following transfers within the police department:

- A transfer in the amount of \$250 from account 4-100-31100-6005, Repairs and Maintenance, to account 4-100-31100-6001, Communications.
- A transfer in the amount of \$57 from 4-100-31100-6000, Computers & Technology \$27, 4-100-31100-6006, Training & Travel, \$30 to account 4-100-31100-6003, Dues and Subscriptions.
- A transfer in the amount of \$3,750 from account 4-100-31100-2210, VRS \$2,300, account 4-100-31100-6004, Equipment \$600, account 4-100-31100-6005 Repairs & Maintenance \$600, account 4-100-31100-6006, Training and Travel \$250, to account 4-100-31100-2001, Overtime.
- A transfer in the amount of \$1,400 from account 4-100-31100-2300, Group Insurance \$900, account 4-100-31100-6005, Repairs & Maintenance \$500, to account 4-100-31100-2100, FICA.

Councilman Scott seconded, and Council passed the motion unanimously as recorded on the attached chart as motion #10.

Other

Mr. Rowe said the last item he has is the personal property tax ("car tax") credit. He said he wants Council to know that as soon as the Town receives the information from the County Commissioner of Revenue, he will have a percentage of the car tax credit for Council's approval. Mr. Pretlow said that Council normally adopts this in the month of September. He said there will be an ordinance for Council's adoption at the appropriate time.

Police Chief's Report

Chief Porti said the Council agenda package includes the crimes and offenses report for the month of May 2009. He said there were 198 calls for service during

the month, of which they responded to 186. Chief Porti said there were a total of 189 traffic stops, which resulted in 206 summons and 19 warnings. He said there was one DUI arrest made through traffic enforcement action. He reported that there were six felony arrests, resulting in 20 charges, and 17 misdemeanor arrests, resulting in 18 charges.

Chief Porti said during the month of May, he participated in the Isle of Wight County TRIAD conference. He said they spoke to several preschool classes on child safety. He said they also spoke to the Girl Scouts on safety.

Chief Porti said for the upcoming month they are preparing for the Windsor High School Graduation. He said the department will be assisting the Isle of Wight County Sheriff's office with traffic control and security. He said in July they will be preparing for the 4th of July fireworks celebration.

Chief Porti said they have been working with the Attorney General's office in reference to the report he presented to Council last month regarding the increase in juvenile crime in the area. He said he has extended an invitation to one of the Attorney General's coordinators to speak at Windsor Police Department's first public education session. He said this event has been scheduled for Tuesday, June 23, 2009 at 7:00 p.m. at the Ruritan building. He said he has also invited the press to attend. He said at this time he would like to extend the invitation to Council.

Mr. Rowe said he would like to commend Chief Porti on his leadership and forward leaning approach that he is taking on this issue. He said typically this type of issue is swept under the table. He said it is a natural reaction to be in denial.

Town Attorney's Report

No report.

Mayor's Report

Mayor Crocker said he attended the Commonwealth Transportation meeting on June 4, 2009. He said he spoke directly to Secretary Homer regarding the six-way intersection as well as the center turn lane needed for Windsor. Mr. Rowe said he received a call from Dana Dickens with the Commonwealth Transportation Board asking for additional information on these issues. He said he is making a request with VDOT to have pedestrian walkways at the six-way intersection.

Mr. Rowe asked if Council would like to have Mr. Neblett at a meeting since it has been a while since he attended a meeting. Mayor Crocker said he thought that would be a good idea. He said maybe Mr. Neblett could share more

information from the Commonwealth Transportation meeting. Mr. Rowe said he would invite him to the next meeting.

Mayor Crocker said the action list from the County is in the town office for Council's review.

Mayor Crocker said Council needs to think about Council committees as a whole verses committee assignments. He said until a decision is made committees will stand as they are now for the new fiscal year 2009/2010.

Fire Department/Rescue Squad Committee

No report. Councilman Willis said he would like to see some efforts made to make the contributions that are made to the fire department and rescue squad more equitable. Mayor Crocker said he would like the finance committee to discuss this issue with the Town Manager.

Public Health & Safety/Street Committee

No report. Councilman Willis said on the south end of Lovers Lane there is a bad pothole.

Finance Committee

No report.

Personnel Committee

No report.

Utilities/Property/Cemetery Committee

Vice-Mayor Jones said all the fire hydrants within the town limits were tested for pressure and flow and they met the standards. He said the testing was performed on May 20, 2009. He said he would like to have something in the town newsletter to inform the residents.

Parks & Library Committee

Councilwoman Richardson said the library is being painted and it looks nice.

Planning Commission

Mr. Stallings said the Planning and Zoning Report for May is before Council. He said the Town issued five zoning permits and four notices of violation issued for tall grass. He said he talked with Ms. Hill, Transportation Planner for Isle of

Wight County. He said she has expressed an interest in working with town staff on Route 460 issues. He said he will be meeting with Ms. Hill in the near future.

Mr. Stallings said the next Planning Commission meeting is scheduled for June 24, 2009 at 7:00 p.m.

Economic Development Committee

Councilman Scott said the committee did not meet in June, but will have a meeting in July. He said the Farmers' Market will open this weekend, June 13, 2009 at its new location beside the Windsor Library.

Workforce Housing Committee

Mr. Rowe said he will be scheduling a meeting with Mr. Spadea and colleagues in the next month or so. Mayor Crocker asked him to invite Beverly Walkup from the County to attend the meeting. Mr. Rowe said he would take care of getting in touch with the appropriate County representatives.

Community Center Committee

No report.

Old or Unfinished Business

Councilman Scott asked if there was a Council committee established to handle items for the July 4th celebration. Mayor Crocker said the town has the Mayor or Vice-Mayor to attend to give a formal welcome. Mr. Rowe said this event is under control. He said the band has been scheduled and all other necessary matters have been taken care of. Mayor Crocker said he needs a list of individuals to thank who help with the event. Councilman Bryant asked if Robert Eley with the Windsor Youth Foundation has contacted anyone regarding having inflatable items for children at the event. Mr. Rowe said he would call Mr. Eley if he has not been in touch with anyone to see if they are still interested in doing this again this year. Councilman Bryant said he has Mr. Eley's contact information, and he would get this information to Chief Porti.

Councilman Willis said he would like to start having Council work sessions beginning the fourth Tuesday of each month starting in July. He said the work session could be scheduled for 6 or 7 p.m. Mayor Crocker asked to have this item put on the agenda for the July Council meeting for Council's consideration. Councilman Scott asked what issues would be discussed at the work session. Mayor Crocker said Council would need to give the Town Manager a list of items to have on the agenda for the work session.

New Business

None.

Councilman Garris made a motion to adjourn. Councilman Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #11. The meeting adjourned at 10:12 p.m.

Marvin A. Crocker, Jr., Mayor

Robin Hewett, Town Clerk

TOWN OF WINDSOR
RECORD OF
COUNCIL VOTES

Council Meeting Date June 9, 2009

| Motion # | Scott | Bryant | Jones | Garris | Richardson | Willis | M. Crocker |
|----------|-----------|--------|-------|--------|------------|--------|------------|
| 1 | abstained | N | Y | Y | Y | Y | |
| 2 | Y | Y | Y | Y | Y | Y | |
| 3 | Y | Y | Y | Y | Y | Y | |
| 4 | Y | Y | N | N | Y | Y | |
| 5 | Y | Y | Y | Y | Y | Y | |
| 6 | N | N | Y | Y | N | Y | Y |
| 7 | N | N | Y | Y | N | Y | Y |
| 8 | Y | Y | Y | Y | Y | Y | |
| 9 | N | N | Y | Y | N | Y | Y |
| 10 | Y | Y | Y | Y | Y | Y | |
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Windsor Town Council
June 9, 2009
Robin Hewett, Clerk / Treas.